

P.W.S.D No. 1 of Gasconade Co.
Meeting Minutes
December 16, 2016
Peaceful Valley Lake Lodge

The meeting was called to order by President Mike Garlock at 4:33 p.m. In attendance were Board members: Mike Garlock, Bob Kayer, Rich Hahn, Jim Verhulst, employees: Richard Pierce, Loretta Heckelmann, and Don Burrows. Gus Hoernschemeyer, and Karl Kloster. Guests were: Randy Fuller and Don Angell. Board member Jean Gill was excused due to illness. A motion to excuse her was made by Bob Kayser and seconded by Rich Hahn.

A motion was made by Rich Hahn and seconded by Bob Kayser to approve the minutes of the last meeting. Motion approved by all.

In review of the November 2016 Financial Data for PVSC & PWSD a motion was made by Rich Hahn and seconded by Jim Verhulst to approve them pending an explanation of unbalanced amounts on the balance sheet. Motion approved by all.

In review of the November bills paid for PWSD & PVSC a motion was made by Bob Kayser and seconded by Jim Verhulst to accept the bill paid. Motion approved by all.

In Review of communication rules relative to the Sunshine Law the Board thought it best if we keep the emails to a (2) two person maximum and not include the entire board. Otherwise the emails would have to be a public record.

2017 Budget review: there was discussion of dividing the water & sewer expenses. Karl talked with Megan Krause (our accountant) and Liz Grove from MRWA. The board presented & discussed proposed increases in the water, spigot & water availability starting in the April 1, 2017 billing cycle. A motion was made by Rich Hahn and seconded by Bob Kayser to increase our current charges in water, spigots, and water availability. Motion approved by all. Karl will be in charge of writing a letter informing customers of the rate increase that will go out with the bills for the 4th. Quarter of 2016. A motion was made by Jim Verhulst and seconded by Bob Kayser to approve the proposed LP Surcharge Budget, motion approved by all.

Office items: Website status for the PWSD the website item will be tabled. Motion made by Jim Verhulst and seconded by Bob Kayser, Motion approved by all.

Another office item was discussed about Loretta Heckelmann becoming a Notary Public to take care of paperwork for the PWSD. Motion was made by Jim Verhulst and seconded by Rich Hahn to have Loretta become a Notary Public motion approved by all.

Operations: We had one leak on November 30 on Villa Vista. Rich Pierce is to schedule the repair. Don Burrows ordered a new pressure pump for the pressure house and it will be installed by Don Burrows.

In review of the tariffs and bylaw manual, Jim Verhulst offered his services in helping Gus and Rich H. work on them in the near future.

In review of the legal update of dissolution of the PVSC and easement issue: Gus is continuing to work on it and is getting a new Bill of Sale prepared.

In review of the transfer of the DNR permits from PVSC to PWSD: Gus and Rich P. are continuing to work on it.

Upcoming meeting with DNR: After we get the permits from DNR we can set up a meeting with them.

Lagoon Project: Timeline, Engineering grant, financing: (SEE ATTACHMENT FROM KARL KLOSTER, attached) Karl is going to inspect the manholes that have been repaired by Waterproof Solutions and upon his approval of the manholes we will be able to pay for the repairs. Motion was made by Bob Kayser and seconded by Rich Hahn to approve Karl Kloster to make a judgment call on paying Waterproof Solutions for the work they have done.

Next meeting is Friday January 20, 2017 @ 5:30 p.m.

Bob Kayser made a motion to go to Closed Session per RSMO. 610.021 Subsection 3. Richard Hahn seconded, all approved. The board went into closed session.

After adjournment of the closed session, the open session of the board meeting reconvened. There was no additional business.

Motion made by Bob Kayser and seconded by Rich Hahn to adjourn the meeting, Motion approved by all.