

Public Water Supply District # 1 of Gasconade County  
3408 B Peaceful Valley Rd.  
Owensville, Mo. 65066

Minutes of May 24, 2018 closed session held at the above location at 7:00 pm.

Mike Garlock called the closed session to order.

Attendees: Board members: Mike Garlock, Bob Kayser, Randy Fuller, Jim Verhulst and Ray Oldfather

Guests: Gus Hoernschemeyer (project manager for the water study); and Karl Kloster (project manager for the Lagoon Project).

- Don Burrows, the primary Operator, requested that he be changed from an employee of the PWSD to a “contractor” of the PWSD. His reasons were that this would simplify the management of his personal finances. His responsibilities will be the same. He will continue to work at the boards direction. The cost per hour of his time will be similar to his current total cost (wage of \$14.50 plus FICA, FUTA, SUTA, comp insurance). Karl will get this cost information from Megan Krause. Don will use his LLC to do this, The LLC will provide acceptable insurance. In addition to charging for Don’s hours, the LLC will also bill the PWSD for his mileage at the current rate. The goal is to start this in June, 2018.
  - Randy Fuller made a motion to approve this arrangement.
  - Bob Kayser seconded
  - Mike, Ray, Jim, Randy and Bob all approved. Motion passed
- Don Burrows made a request for reimbursement for work clothes and safety gear in the amount of \$200.00. This is for his cost to date, since he started in November of 2016. This \$200.00 would cover 2017 and 2018.
  - Randy Fuller made a motion to approve this reimbursement, as well as continue it at the maximum amount of \$100.00 per year starting in 2019.
  - Ray Oldfather seconded
  - Mike, Ray, Jim, Randy and Bob all approved. Motion passed.
- Karl Kloster presented a suggestion from Cochran Engineering, that we no longer need to take all of our daily readings, (lagoon effluent, water pumped from well, high pressure station volume, lift station, rain, lake level). Now that we have completed the water study, and are complete with the information gathering phase of the Facility Plan, these daily readings are no longer necessary. The new plan is to take lagoon effluent, water pumped from well, high pressure station volume, and lift station on Monday, Wednesday and Friday. Karl will work with Gus, Rich and Don to

add more details to the new plan, especially who measures rain and when, and what we will do about readings during a “rain event”. In conjunction with this change we will revisit Rich’s duties, since he will now have more time available for other things. Randy Fuller made a motion to approve these changes in procedure. Ray Old father seconded the motion vote taken motion passed.

- Randy Fuller made a motion to approve these changes in procedure.
- Ray Oldfather seconded
- Mike, Ray, Jim, Randy and Bob all approved. Motion passed
- Randy fuller made a motion to adjourn the closed session at 7:35.
  - Bob Kayser seconded
  - Mike, Ray, Jim, Randy, and Bob all approved. The meeting adjourned.
- n the closed session at 7:35 pm. Bob Kayser seconded the motion vote taken motion passed. Meeting adjourned.