

**P.W.S.D. No. 1 of Gasconade Co.**  
**Meeting Minutes**  
**January 20, 2017 5:30 p.m.**  
**Peaceful Valley Lake Lodge**

The meeting was called to order by President Mike Garlock at 5:30 p.m. in the Peaceful Valley Lake Lodge.

In Attendance were Board members: Mike Garlock, Bob Kayser, Jean Gill, employees: Richard Pierce, Loretta Heckelmann, & Don Burrows. Also, Karl Kloster. Guests: Tom Bush, Randy Fuller & P.W.S.D No. 1 accountant Megan Krause.

A motion was made by Bob Kayser & seconded by Jean Gill to excuse Board members: Jim Verhulst (vacation), & Richard Hahn (in hospital) (Rich Hahn passed away in hospital on 1/21/2017) motion passed by all.

Approval of minutes: A motion was made by Bob Kayser and seconded by Jean Gill to approve the December 2016 minutes pending some changes (adding the location of the meeting, adding first & second motions and roll call vote for closed session; adding comment about reconvening the open board session) before adjournment. Motion passed by all. (Amended December meeting minutes are attached)

Review of December 2016 Financial Data: Bob Kayser made a motion and seconded by Jean Gill to approve the financials. Motion passed by all. Karl Kloster thought we should change the allocation of the water/sewer funds from 50/50 to 75/25 based on customer head count. Jean Gill made a motion & Bob Kayser seconded to approve Karl Klosters idea with the new water/sewer allocations made in the future.

Review of December bills paid: Bob Kayser motioned Jean Gill seconded to approve bills paid, motion passed by all.

Financial review with Megan Krause: Karl and Megan talked about the balance sheet and the fair market value of all of P.W.S.D. No.1's assets. Megan mentioned we should add to the budget for next year a "Replacement Reserve Account" for future major repairs.

Office items: Mike Garlock is getting back with Gary Hacker concerning our website. Website is tabled to next meeting. Notary Public, Loretta will look into this when her time slows down. Rich Pierce is going to call Fed Ex and other carriers concerning transportation of the water sample to Jeff City.

Operations: no leaks, issues, or connections. Don Burrows confirmed the Pressure Pump that was installed on Christmas Eve works great. Camera work wet well a lot of information was collected. We will need to re-shoot a few areas since the DVD recording did not work.

Legends PWSD No. 1 Credit Cards: A motion made by Bob Kayser and seconded by Mike Garlock to approve company credit cards for employees: Richard Pierce, Don Burrows, & Loretta Heckelmann; each with a \$3333.00 limit. Motion passed by all.

Legal update of dissolution of PVSC and easement issue: Karl Kloster is going to see what's going on for Gus.

Transfer of DNR permits from PVSC to PWSD: Rich Pierce is still working on this.

Upcoming meeting with DNR: Still in the works.

Lagoon Project: We have a grant we are going to be starting on soon, we are still doing camera work.

Next meeting is for Friday February 17, 2017 @ 5:30 p.m. at the Peaceful Valley Lake Lodge.

Adjournment: A motion made by Bob Kayser & seconded by Jean Gill to adjourn meeting. Motion passed, meeting adjourned at 7:18 p.m.